

CES PTA Executive Board Meeting Minutes

November 4, 2013

Meeting called to order at 8:05 AM

- 1) Pledge of Allegiance
- 2) Reading of the Mission of the PTA
- 3) Carla DeWitt made a motion to approve Minutes from 10/7/13 Executive Board Meeting. Susan Barrie seconded the motion and minutes were unanimously approved.
- 4) Principal's Report: Jan Haberlein
 - a) Reflections program only had 30 participants this year; this may have been due to the theme being more difficult
 - b) Events coming up:
 - i) Cluster wide Anti-Bullying presentation to be held at Davidsonville Elementary on 11/13/13; Mrs. Haberlein thanked Carla DeWitt for advertising/publicizing the event;
 - ii) Kids on the Block anti-bullying assembly to be held on 11/5/13
 - iii) The Steakhouse CES Spirit Night also on 11/5/13
 - c) Congratulated CES students for achieving the status of #1 in the County for First in Math this past week!!
 - d) Financial difficulties discussed among our families: Free/reduced lunch program enrollment has increased from last year and some families are having difficulties in providing money for field trips; trying to determine ways to help these families; something for us to consider
- 5) Officer Reports
 - a) President-Sherry Madden
 - i) Announced class winners for the greatest percentage of families who signed up for PTA Membership:
 - (1) Ms. Shoemaker-83%; Class wins Kona Ice party
 - (2) Ms. Gibson—80%; Class wins extra recess
 - (3) Ms. Farrish—79%; Class wins extra recessWinning classes will be recognized in the next Eblast.
 - ii) Fleece program: The minimum order negotiated for the quoted price was 200 and we only had 150 orders; PTA is hoping that we will still be given the same quoted price, even though the order is less; also there was an additional \$500.00 charge for screen shots per sample that the PTA was not aware of and this was not factored into the original budget estimated for the fleece order; it was unclear if this charge was changed from orders in past years; suggestion was made to add an additional cost to fleece orders next year in order to recoup this additional cost
 - (1) PTA provided funds for fleece for each Custodian
 - iii) Spirit night: participation has been difficult in the past; Navy Basketball has a program for school Spirit Nights and CES would like to participate in this; discussed determining the number of tickets/participants to order for a game—it was decided that 50 would be a good starting number

- iv) Martial arts: East Coast Martial Arts just finished their after-school program and donated \$1500.00 back to CES PTA; This is a great way to earn money for CES PTA and moving forward, the PTA will focus on adding other extracurricular programs that also donate money back to the school
 - v) Harvest Fun Festival: there has been a low number of volunteers interested in being on the Committee—we may need to consider postponing if we don't have enough volunteers; CES Honors Band also has a concert that same evening, so it is a difficult date; going forward—we should consider having the Harvest Festival in October next year; Will start sending out volunteer sign-up requests through Sign-Up Genius
 - vi) Teacher luncheon is 11/25/13
 - b) Vice President-Melissa Wanner
 - i) Continuing to lay groundwork for Tiger Trot; Erin Jones will be coordinating paper registration and maintaining the Master spreadsheet; Given the size of the Race, the PTA Board believes that some responsibilities of each section of the Race may be more easily managed if divided up among different Leads; Meeting to be arranged with Sherry Madden, Melissa Wanner and Kim Pratta; Of note, timing company has not yet been booked.
 - c) Treasurer-Susan Merkel was absent; Budget was presented by Sherry Madden
 - i) Checking account balance: \$33,000
 - ii) \$1500.00 donated from East Coast Martial Arts
 - iii) Some checks have bounced from Membership sign-up; Ms. Merkel is taking care of this
 - d) Secretary-Melissa Schweitzer
 - i) Bylaws review: CES PTA Bylaws are up for renewal by May, 2014; Current CES PTA Bylaws email to the Executive Board for review prior to this meeting; one change was proposed to clarify the need for Quorum to be reached to hold the Election of Officers in Article XI, Section 4; this was discussed by the Board and agreed upon; no additional changes were recommended for submission; the amended Bylaws will be proposed and voted on at the next CES PTA General Membership Meeting, to be held 11/12/13.
 - ii) Agenda for General Membership Meeting—11/12/13:
 - (1) The main purpose of the General Membership Meeting will be to present the amended Bylaws and vote on these for submission to the state PTA for review.
 - (2) Harvest Festival—encourage Members to come to the event
- 6) Committee Reports
- a) Countywide CAC update—Carla DeWitt
 - i) CAC meeting was held 10/7/13; topics discussed included:
 - (1) Installation of cell phone towers is on hold: scientific research is inconclusive on any adverse health effects;
 - (2) School start times in Montgomery County may be changed; Middle school and High school may switch start times; a task force may be formed in Anne Arundel County
 - (3) Search for a new Anne Arundel County Superintendent is ongoing; Carla DeWitt is on subcommittee;
 - (4) Class ranking to determine Valedictorian/Salutatorian is being discussed; currently students are differentiated by fractions of a point; also, in some schools, such as STEM magnet schools, more classes with higher weighting are offered to STEM students than non-STEM students;
 - (5) Discussing restrictions of devices brought in by students at the Middle and High school levels; policies are set by each school.
 - (6) Next CAC meeting is 12/2/13

- 7) New business:
- a) Casino Night event recently done at Davidsonville Elementary School was discussed: this was a fundraiser for the school at an off-site location for adults only with food and beverages; the event was sold-out with 450 participants; this was presented as an event to consider through CES, possibly by holding the Auction component of the Tiger Trot event as part of a Casino Night
 - i) Michelle MacGloan attended the Board meeting and is currently the Chair of the Winter Wonderland event to be held in February; discussed that the Harvest Fun Festival is now similar to the Winter Wonderland theme and we could consider turning the Winter Wonderland event into a parents-only Casino Night; Ms. MacGloan has experience chairing this type of event while she was at Rolling Knolls Elementary.
 - ii) Board Members expressed agreement that a parents-only night would be nice to have and agreed that the event is a good idea
 - iii) February 21, 2013 was set as a date to consider for a Parent Casino Night from 7-11:00 pm. Ms. MacGloan agreed to Chair the event instead of Winter Wonderland
 - iv) Save the date announcement to be written by Ms. MacGloan and provided for EBlast

Meeting adjourned at 8:50 AM.

Next General Membership Meeting on 11/12/13 after Reflections Ceremony and Executive Board Meeting on Monday, 12/2/13 at 8:00 AM