

CES PTA Executive Board Meeting Minutes

December 2, 2013

Meeting called to order at 8:02 AM

- 1) Pledge of Allegiance
- 2) Reading of the Mission of the PTA
- 3) Carla DeWitt made a motion to approve Minutes from 11/4/13 Executive Board Meeting and 11/12/13 General Membership Meeting; Tracey Greenberg seconded the motion and minutes were unanimously approved.
- 4) Principal's Report: Jan Haberlein
 - a) Mrs. Haberlein introduced Ms. Mangum who provided an update on ALPS:
 - i) ALPs in the Classroom:
 - (1) Math classes continue to use M³, Groundworks, and Hands on Equations to enrich instruction
 - (2) Reading classes continue to use William and Mary, Jacob's Ladder, Socratic Seminar, Philosophy for Kids, and advanced level novels to meet the needs of the advanced students
 - (3) Student participation was noted on report cards for all students to communicate to parents whether the student was in a Single Subject ALPs trail or an Exploratory ALPs trail
 - ii) ALPs Beyond the Classroom:
 - (1) Debate Club started in November (grades 4 and 5)
 - (2) 24 Club will start in December (grades 3, 4, and 5)
 - (3) Engineering Club will start in January (grade 5)
 - iii) ALPs Data Analysis:
 - (1) Data analysis shows that the ALPs classes' enrollment is very similar to the overall enrollment in the school (see graphs). Equitable representation from all subgroups is apparent.
 - b) CES EGATE binder being reviewed by Dr. McMahon and submitted this week; notification of award should be provided by 2/1
 - c) Cultural Arts: Bobby Yang, Violinist will be performing in student assembly on 12/9;
- 5) Officer Reports
 - a) President-Sherry Madden
 - i) Harvest Festival: Successful with good attendance; offering pizza was good addition
 - ii) Next Teacher Luncheon is 12/16
 - iii) Winter Wonderland/Casino Night; moving forward on planning Parent Casino Night, but Ms. Madden asked the Board members if we should consider another event for students and family members since funds are budgeted for event; no decision was made, but Board to consider
 - iv) Navy Basketball Game for CES spirit night was not scheduled for this year; will consider for next year

- v) Used book programs: CES to partner with Tyler Heights Elementary to hold book drive to collect gently used books to provide back to Tyler Heights; also teachers are collecting books for Nepal; if interested in donating, should contact Mrs. Augustine or Mrs. Burke before or after winter break
 - vi) Fall Fundraising update: may not offer credit card use again due to associated fee; also need to be clear on the details of each fundraising program; for example, with the Mixed Bag program a minimum order was needed for the maximum funds earned for the school and we did not attain the minimum order; may need to reconsider fundraising options next year and reduce the number of options; Susan Merkel suggested using Square 1 Art and only one other vendor rather than so many other options
- b) Vice President-Melissa Wanner
- i) Tiger Trot planning update provided: Race Director, Kim Pratta held the first meeting which was productive; vendor was selected for chip timing; online registration site was selected; New tier-pricing is being considered: earlier registration will be less expensive; overall price for family to be less expensive; Paper registration will be managed by one person—Erin Jones; Awards will be structured differently and broken down by ages
 - ii) Tiger Trot T-shirt vs. reusable bag was discussed: T-shirt and bag distribution has always been difficult; should we consider offering something other than the T-shirt with our race design—reusable bag, hat or water bottle? This will be discussed and considered; may also consider packing the race packets prior to registration day which was done in the past—this may help registration process run more smoothly
 - iii) Next Tiger Trot meeting is 12/12/13
- c) Treasurer-Susan Merkel
- i) Current balance: \$26,000
 - ii) Outstanding items: fundraiser funds, spirit wear, teacher luncheon; \$3000 in teacher funds still to be distributed; Ms. Merkel asked to have Connie notify teachers to claim their funds
- d) Secretary-Melissa Schweitzer
- i) Working on draft of Bylaws to be submitted for renewal
- 6) Committee Reports
- a) Countywide CAC update—Carla DeWitt
 - i) No report; Encouraged staff and families to complete online Superintendent survey
- 7) New business
- a) Extra class T-shirts are available; Ms. Young to be notified to determine need; consider not ordering extra T-shirts next year

Meeting adjourned at 8:37 AM

Next Executive Board Meeting on Monday 1/6/14 at 8:00 AM