

CES PTA Executive Board Meeting Minutes

January 6, 2014

- 1) Pledge of Allegiance
- 2) Reading of the Mission of the PTA
- 3) Carla DeWitt made a motion to approve Minutes from 12/2/13 Executive Board Meeting; Greta Morris seconded the motion and minutes were unanimously approved.
- 4) Principal's Report: Jan Haberlein
 - a) Mrs. Haberlein announced that Mrs. Patty Rocker was named "Employee of the Month" by the AACPS Board; she will be honored by the Board on Wednesday, 1/8/14; Congratulations Mrs. Rocker!!
- 5) Officer Reports
 - a) President-Sherry Madden
 - i) Cultural Arts program dates:
 - (1) 3/24: Joe Romano will be presenting to Grades K-2
 - (2) 4/8: Wacky Science presentation for all grades
 - (3) 5/13: Step Africa presentation for all grades
(Mrs. Haberlein acknowledged Kate Foran's skill and expertise in finding high quality cultural arts programs and recommended she continue to serve as Cultural Arts Program Chair for next year)
 - ii) Spirit Night—January 30th at Metro Diner
 - iii) Winter Wonderland?: Although cancelled, Ms. Madden suggested doing a simple event since there is money in the budget for the event and opened this up for discussion; suggestion to have a DJ, pizza, dance games; concern was raised that if the event was not structured, it could get out of control; other thoughts were to have a family game night—Bingo, prizes to be given, along with DJ; All agreed to hold event from 5:30-7 on 2/11 with a Valentine's Day theme (date has been changed to 2/18 due to conflict on 2/11)
 - iv) Hospitality update: Laura Currey will be stepping down as Chair and Susanne Mestas and Leigh Miller will be taking over for the remainder of this school year
 - v) Casino Night: Considering having event after 5/2/14 or next fall
 - vi) Class T-shirts: Extra shirts are still available; Ms. Morris suggested hanging a clothes line with the extra shirts for sale outside of the Art room
 - vii) Extracurricular Programs Chair is working on developing a Procedures/Expectations process for extracurricular programs
 - b) Vice President-Melissa Wanner
 - i) Tiger Trot update: Good progress so far; Next meeting is 1/8; Timing vendor contract has been signed; Erin Jones will be managing Registration; still considering aluminum water bottles instead of race t-shirt: cost is less than t-shirt; concern raised that Sponsors may not fit on a water bottle—could also have a bag or have a Banner with Sponsors-decision to be made at 1/8 meeting; Race fees have been reduced:\$15.00 to register for Fun Run; Tiered pricing in play, so that lowest cost is for early registration; Family registration reduced to <\$60.00 for early registration

- c) Treasurer-Susan Merkel was absent; Melissa Schweiter provided Budget balance:
 - i) \$21,270.00 Balance
 - ii) Some final invoices still pending from Fundraising: should be \$1200 invoice for Square One Art and an outstanding invoice on KidStuff Books; Fall Fundraiser made about \$7800
 - iii) Still a number of teachers who need to request their reimbursement
 - d) Secretary-Melissa Schweitzer
 - i) Next General Membership meeting date: ByLaws indicate we must hold 4 GM meetings per year—must schedule one for February; suggestion made to have along with the next parent Coffee—set date for 2/3/14 at 9:00 am
- 6) Committee Reports
- a) Countywide CAC update—Carla DeWitt
 - i) Last meeting was 12/2/13; discussion held on Personal Devices at the High School level; Superintendent Survey concluded; Policies are in process for cell phone use, cell phone tower and Magnet programs; School start times Survey was generated from BOE task force and distributed—asking for feedback on starting 13 minutes later

Meeting adjourned at 8:40 am.

Next Executive Board Meeting on Monday, 2/3/14 at 8:00 AM