

CES PTA Executive Board Meeting Minutes

May 5, 2014

Meeting called to order at 8:02 AM.

- 1) Pledge of Allegiance
- 2) Reading of the Mission of the PTA
- 3) Susan Merkel made a motion to approve Minutes from 4/7/14 Executive Board Meeting and 5/1/14 General Membership Meeting; Jan Haberlein seconded the motion; Minutes unanimously approved.
- 4) Principal's Report: Mrs. Haberlein
 - a) Upcoming School Board meeting on 5/7/14 will address redistricting questions that affect CES and Mayo Elementary School; Carla DeWitt is the parent representative
 - b) State Superintendent and representatives from the Maryland State Board of Education will visit CES on 5/13/14 to recognize CES' EGATE award; Sherry Madden and Carla DeWitt will attend as parent representatives; Joseph Loughlin and Kinley Parker will be among the 5th grade student representatives; CES programs that will be highlighted include Debate Club and First in Math
 - c) CES received Green school renewal
 - d) CES was recognized for first place in Anne Arundel County for First in Math!
 - e) Review of upcoming calendar of events: Kindergarten Orientation-5/20; Field Day-5/29; Band/Strings concerts changed to 6/2
- 5) Officer Reports
 - a) President-Sherry Madden
 - i) Congratulated new PTA Officers: Janet Gracie as President and Heather Zivkovich as Secretary
 - ii) Boys Running Club discussed at last EB meeting will not be initiated at CES in Fall, as there was not enough interest in the elementary schools
 - (1) Amy Shinn briefly discussed the Hero Boys running program for 3rd-5th graders; boys meet once a week and train for 5K; Ms. Shinn volunteered to research this program and will let the Board know more information at a future meeting
 - iii) Staff Appreciation week/luncheon and breakfast was successful
 - iv) Screens Free Week started this week
 - v) Tool Kit ordering is almost underway; order forms will be available at Kindergarten orientation and order forms/flyer will come home within next 2 weeks
 - b) Vice President-Melissa Wanner
 - i) Tiger Trot debrief meeting will be held; approximate net profit was \$21,000
 - c) Treasurer-Susan Merkel
 - i) Checking account balance: \$23,000
 - ii) Requested reimbursements be submitted by end of may in order to file tax return
 - (1) Ms. Greenberg will send email to staff to remind them to turn in receipts by 5/25
 - d) Secretary-Melissa Schweitzer
 - i) Bylaws review—received reviewed Bylaws from State PTA and changes were approved; Next review of Bylaws will need to be done by February 3, 2017.

- ii) Annual Survey link should be out in the next EBlast—Survey Monkey used again, but was less user-friendly with changes since last year; Results will be discussed at 6/2 EB meeting.
- e) Carla DeWitt—CAC report
 - i) Last meeting held 4/7; Three candidates for Superintendent were discussed; School start time recommendations will go to the School Board in the fall; discussed the need for Translators in the County; Volunteer Tea will be held 5/22; Cell Towers are in place; Tonight will be Ms. DeWitt's last meeting as she has completed her term and the position will be open.
- 6) New business
 - a) Amy Shinn discussed the multi-media program, Brain Pop which uses 2-3 minute online webisodes/video clips to reinforce academic topics in all areas; Offered in 2 levels with an annual fee: Intermediate for grades 3-5 with annual fee of \$1495.00; Junior level for grades K-2 with annual fee of \$1200, for a total of \$2695.00 for both levels; can be accessed in any classroom school-wide with no limit on number of users; teacher tool accessed by school password. Ms. Shinn asked PTA to consider funding this valuable program—it is aligned with our them of increasing technology access; Mrs. Haberlein offered that \$3000 from the PTA gift to CES could be used for this program; Sherry Madden also discussed \$2500 from Visiting Author program was not used this year and this could be put toward the program for next year. The Board agreed that this is an important teaching tool and agreed to put in the PTA Budget for funding of the program in 2014-2015.

Meeting adjourned at 8:40 am.

Next Executive Board Meeting on Monday, 6/2/14 at 8:00 AM