

## CES PTA Executive Board Meeting Minutes

June 5, 2017

Board members present- Kirk Gruebel, Maya Loyko, Greta Morris, Tracey Greenberg, Erin Ball, Jill Taksey, Jennifer Buttz, Melissa Carvajal, Kim Warner

- 1) Meeting came to order at 8:02 am
- 2) Pledge
- 3) Mission Statement
- 4) Approval of Minutes
- 5) Principals' Report
  - a. Last week of school – 2 hour early dismissals on 6/7, 6/8
  - b. Construction to begin soon to include new roof on half of the building (two year process), health room moving to other side of teacher's lounge, new exterior doors that are ADA compliant, new phone system. Front office will be in the media center during the summer months.
  - c. Kindergarten registration is underway and 72 are registered
  - d. Discussion on class sizes in 4<sup>th</sup> & 5<sup>th</sup> Grades
  - e. 5<sup>th</sup> Grade promotion will take place on 6/8
  - f. Air quality tests were conducted in the classrooms and no mold issues have been detected. More tests will be done over the summer months.
  - g. Discussed playground opportunities and how it might be a fall fundraiser
- 6) Officer Reports
  - a. Treasurer Report – Melissa
    - i. Presented year to date balance and current period balances
    - ii. All teachers must turn in expense reports no later than 6/7
    - iii. Budget meeting to be held before 6/30 – date TBD
  - b. Vice President Report – Jill
    - i. ParentSquare
  - c. Principal Report – Erin
    - i. School Supply Kits
    - ii. Jill to preside over meetings after 6/30 – Erin to stay on in a past president role
    - iii. Jennifer introduced to some of her rolls as Vice President/President Elect
- 7) Meeting adjourned at 8:58 am